

2025 MEETING PLANNER

Come for the meeting, stay for the golf !



Harbor Golf Course was built in the late 80's by the provincial government. The course is located on provincial government land in the Harbour Recreational Site and is leased to shareholders. The RV Park was added in 2022. Enjoy panoramic views of the mighty Lake Diefenbaker, enjoy not only the golf course, but our full-service restaurant with a patio overlooking the marina.

CATERING POLICIES

Our Event Coordinator is committed to seeing that every detail is administered to your satisfaction. In order to ensure that your function runs smoothly, we request you acknowledge the following policies:



Contract & Deposit

All bookings or functions require a \$500 non-refundable deposit and signed contract upon agreement to book, in order to secure the function date and space. A credit card number is also required to be filled out on the signed contract in order to secure the booking.

Cancellation Policy

All notices of cancellation must be received in writing for all events. Cancellations 45 days prior to the event date will forfeit their FULL deposit; 46 to 90 days prior to event date will forfeit 50% of their deposit; 91 or more days prior to the event will receive full refund on deposit.

Payments

All balances are due to be paid at the conclusion of your event unless arranged otherwise. We accept the following forms of payment; Credit Cards, Debit, Direct Deposit, E-Transfer.

A 15% service charge, GST & PST are not included in the menu prices and will be added to your final bill. All alcoholic beverages are subject to 5% GST and 10% LCT which will also be added to your final bill.

Confirmation & Guarantee

A guaranteed number of guests must be confirmed 7 business days in advance for all bookings. Provision will be made for 5% more guests than expected, however, final charges will be based on the actual number attending or guaranteed, whichever is greater.

A more suitable function room may be assigned to your group should the numbers of guests or set-up requirements change. Room rental will be charged accordingly.

We will guarantee food and beverage pricing 30 days prior to the date of the function. Applicable service charges and taxes will apply.

Decorating & Musical Accompaniment

We will confirm room availability for decorating one week prior to the date of the function if required. Harbor Golf will not assume responsibility for any lost, stolen or damaged personal or rented items.

Your DJ/Band will be allowed to set up the day of your function. Entandam formally SOCAN (Society of Composers, Authors & Music Publishers of Canada) fees may apply. These are royalty fees which would be paid by the Club for all functions playing copyrighted music.

Outside Food & Beverage

No outside food or beverage is permitted on the premises with the exception of Celebration Cakes, Wine and Champagne; beverages must be served by our staff and are subject to a corkage fee of \$11 per bottle. Remaining food and beverage from your function may not be removed from the premises with the exception of unopened or recorked wine or champagne.

The Harbor follows the Saskatchewan Liquor & Gaming Authority regulations. We reserve the right to refuse service to anyone who appears intoxicated. Your appointed Hosts are responsible for the conduct of your guests. Guests &/or organizers are encouraged to arrange transportation and designated drivers prior to the function.

COVID-19 Cancellation Policies

We will be more than happy to work with you to reschedule your event due to the ever-changing mandates and restrictions regarding COVID-19. If the government guidelines at the time prohibit you from having your event or wedding, we will reschedule or refund your deposit in full.



Golf Packages

Add a golf package to your meeting!

We can customize packages to suit the diversity of your group, time constraints and budget.



OUR ON-SITE FACILITIES

Both of our gathering areas come with amazing views of the harbor and venue set up at no extra charge! Pricing outlined below is subject to taxes and a 15% food and beverage gratuity.

Meeting / Private Gathering Room (inside the Clubhouse / ProShop)
includes tables, chairs, WiFi, Smart TV

- 8 to 30 persons
- 1 to 4 hour rental \$100.00
- 4 to 8 hour rental \$200.00

Table Linens add \$2.50 / table

Tournament Building (private – dimensions available)
includes tables, chairs, WiFi, Smart TV

- Up to 100 persons
- 1 to 4 hour rental \$300.00
- Full day plus evening rental \$600.00

Audio Visual & Rental Equipment

- Flipchart / Easel (includes paper & markers) \$30.00
- Portable Projector & Screen \$75.00
- Portable Bluetooth Speaker System \$25.00
- Portable Multi Channel Sound System \$50.00
- B/W Copying 25¢ / page Color Printing \$1.50 / page
- Password Protected WiFi (up to 20 users) \$25.00

CATERING

For heightened productivity and enjoyment, food is a must! We have compiled quick and delicious menus on the next page to minimize interruptions to your valuable meeting time! Let us know what and when you would like your service and we will deliver. There is a \$5 charge per person to accommodate dietary restrictions. *Due to supply chain issues, we reserve the right to revise menu prices up to 10%, finalized one month prior to your event.*

Individual Orders are also Available from Our Online Restaurant Menu - www.harborgolfclub.com

MEAL PLANNING & GRATUITY

We are pleased to offer the following options for your Tournament Banquet. Menu planning can be customized for dietary restrictions; however, prices may be adjusted by adding up to \$5 per request. *Prices are per person.*

BREAKFAST BUFFETS (includes Coffee and Tea)

Breakfast options are available prior to the tournament for players if requested. This is highly recommended for tournaments with over 60 players and starting mid-morning. The cost of a breakfast option starts at \$17 / person, is a buffet style and must have a guaranteed number. You may also request breakfast sandwiches be available at the concession. All breakfast options must be pre-ordered with a guaranteed number and added to your invoice.

Classic Continental \$17	Prairie Breakfast \$19	Pancake Breakfast \$20
<ul style="list-style-type: none"> ● Assorted Muffins ● Toast ● Fruit Juices ● Assorted Fresh Fruit ● Yogurt with Granola 	<ul style="list-style-type: none"> ● Scrambled Eggs ● Bacon / Ham / Sausages ● Hashbrowns ● Waffle Bites ● Fruit Juices 	<ul style="list-style-type: none"> ● Buttermilk Pancakes with Syrup and Butter ● Bacon / Sausages ● Fresh Fruit Salad ● Fruit Juices

LUNCH BUFFETS

Lunch buffet options are also available to the tournament players if requested. Hot dogs, burgers, alcoholic beverages and concession items are available after Hole 9 or 18 at the outdoor clubhouse concession.

Choose 1 of the following mains:

- Beef on a Bun \$25
- Pulled Pork & Slaw \$24
- Soup & Assorted Sandwiches \$21

Lunch Buffets include:
 Garden Salad w/ Dressings
 Vegetable Platter w/ Dip
 Condiments
 One-Bite Desserts
 Coffee / Tea / Water Station

Add-on Items

- Muffins w/ Fresh Fruit Salad \$12
- Assorted Pastries \$2.5
- Cheese with Crackers \$7
- Veggies with Dip \$6

Have a special request?
 We can be creative!

DINNER BANQUETS

Harbor Burger - \$26

Juicy 5 oz patty on a brioche bun, with roasted potatoes OR our famous fries**, a crisp veggie tray with dip, Caesar Salad and bite-sized desserts. Also available as a pre-golf buffet.

Taco Bar - \$26

Spiced Beef, Refried Beans, Diced Vegetables, Shredded Lettuce, Shredded Cheddar, Jalapenos, Hard & Soft Shell Tacos, Pico de Gallo, Sour Cream, Salsa, and Hot Sauce, Cinnamon Churros.

Thyme & Rosemary Roasted Turkey - \$30

Slow roasted turkey makes a decadent summer treat! Includes traditional stuffing, gravy, buttermilk mashed potatoes, seasonal vegetables, plus bite-sized apple and pumpkin desserts!

Grilled Chicken Breast (6 oz) - \$30

Juicy and flavorful, served with parmesan scalloped potatoes, seasonal vegetable medley, garden salad, and bite-sized desserts.

Carved AAA Roast Beef or Ham - \$33

A fan favourite! With creamy buttermilk mashed potato, seasonal vegetable medley, garden salad, and bite-sized desserts.

Fire Grilled Sirloin (8 oz) - \$35 / New York Striploin (8 oz) - \$38 / Carved Prime Rib - \$39

Our best sellers, grilled to perfection, with roasted russet potato, seasonal vegetables, Caesar salad, buns, and bite-sized desserts.



Due to supply chain challenges, Harbor Golf reserves the right to adjust the menu or food and beverage prices 10% to 15% higher than the listed price, based on market value or availability. Your event planner will be notified of any increases / changes, a minimum of one month prior to the event. Taxes (GST & PST) and a 15% gratuity will be applied to all items.

** You may request adjustments to the menu based on your budget and preferences, Chef approval required.*

*** Notes item limited to tournaments with 25 – 60 participants and location of banquet.*

**** While we take steps to minimize risk and safely handle the foods that contain potential allergens, please be advised that cross contamination may occur, as factors beyond our reasonable control may alter the formulations of the food we serve, or manufacturers may change their formulations without our knowledge.*

***** Please advise any of your patrons with food allergies or sensitivities to bring personal medical items with them as we are a rural community and emergency support may be timely in coming. E.g. medications / epi pens*



Meeting Venue / Catering Agreement

Event Name: _____

Event Date: _____ Approximate Number of Guests: _____

Approximate Start Time / End Time of Event: _____

Terms of Agreement

1. A \$500.00 deposit is required at the time of booking to ensure your event date. This deposit will be credited towards your final bill following the completion of your event.
2. Cancellations 45 days prior to the event date will forfeit their FULL deposit; 46 to 90 days prior to event date will forfeit 50% of their deposit; 91 or more days prior to the event will receive full refund on deposit.
3. An estimate of the number of guests is required at the time of booking. Please confirm your final numbers one week prior to your event date.
4. A guaranteed number of guests is required **seven (7) days** prior to the event. You will be billed based on your guaranteed numbers or actual number of guests if they are higher than the guaranteed number. Payment is due on the date of the event unless arrangements have been made to place on account. Accounts past 30 days due are subject to a 1.5% monthly interest charge.
5. A 15% gratuity charge on food service and host bar (if applicable), GST & PST are not included in the menu prices and will be added to your final bill.
6. Functions with bar service must end by 1:00 am with all guests vacated by 2:00 am.
7. Your event contact is responsible for any damage to the facility or event site.
8. Harbor Golf Club assumes no responsibility for the loss of personal property.
9. Harbor Golf Club will confirm prices one month prior to the event. Prices are subject to change until this point.
10. Organizers acknowledgement the information provided on "Responsible Beverage Service Policy" and agree to the outlined steps. _____ (initial if applicable)*

Event Contact: _____ Cell #: _____

Contact Email: _____

I have read and understand the Terms of Agreement outlined above. I hereby authorize the use of my credit card for the \$500.00 deposit fee. Please note, Harbor Golf Club will also accept cheques and eTransfers as a form of payment for deposits. Please scan and email completed agreement to anita@harborgolfclub.com. Thank you!

Signature: _____ Date: _____

Credit Card #: _____ Exp: _____ CV: _____